

| <b>RECONCILIATION OF SHARE CAPITAL AUDIT</b> |  |           |          |
|--|--|-----------|----------|
| Scrip code*                                  | 539543                                     |           |          |
| NSE Symbol                                   |  |           |          |
| MSEI Symbol                                  |  |           |          |
| ISIN   | INE834E01016                               |           |          |
| Name of the company*                         | VALLEY MAGNESITE CO.LTD                    |           |          |
| <b>Registered office address</b>             |  |           |          |
| Registered office address*                   | A-402, MANGALAM, 24/26 HEMANTA BASU SARANI |           |          |
| Registered office state*                     | WEST BENGAL                                |           |          |
| Registered office city*                      | KOLKATA                                    |           |          |
| Registered office district*                  | KOLKATA                                    |           |          |
| Registered office pin code*                  | 700001                                     |           |          |
| Registered office contact number*            | ISD Code*                                  | STD Code* | Number*  |
|  | 91   | 033       | 22436242 |
| Registered office fax                        |  |           |          |
| Registered office country*                   | INDIA                                      |           |          |
| Registered office website                    | www.valleymagnesite.com                    |           |          |
| Registered office email                      | valleymagnesite@gmail.com                  |           |          |
| <b>Correspondence address</b>                |  |           |          |
| Same as above                                | Yes  |           |          |
| Correspondence address                       | A-402, MANGALAM, 24/26 HEMANTA BASU SARANI |           |          |
| Correspondence state                         | WEST BENGAL                                |           |          |
| Correspondence city                          | KOLKATA                                    |           |          |
| Correspondence district                      | KOLKATA                                    |           |          |
| Correspondence pin code                      | 700001                                     |           |          |
| Correspondence contact number                | ISD Code                                   | STD Code  | Number   |
|  | 91   | 033       | 22436242 |
| Correspondence fax                           |  |           |          |
| Correspondence country                       | INDIA                                      |           |          |
| Correspondence email                         | valleymagnesite@gmail.com                  |           |          |
| Reporting quarter*                           | 30-06-2019                                 |           |          |
| Face value*                                  | 10   |           |          |

| <b>Stock Exchange Details :</b>   | <b>Name of stock Exchange</b>             | <b>Listed Capital</b> | <b>% Of total issued capital</b> |
|---|---|-----------------------|----------------------------------|
| Name of other stock exchanges where the company's securities are listed | BSE Ltd                                   | 1050000               | 100                              |
|   | Calcutta Stock Exchange of India Ltd(CSE) | 1050000               | 100                              |
| Remarks   |   |                       |                                  |

| <b>Capital Details :</b>  |                  |                           |
|---|------------------|---------------------------|
|   | Number of shares | % Of total issued capital |
| Issued capital*   | 1050000          |                           |
| Listed capital (BSE) (As per company records)*                                    | 1050000          | 100                       |
| Held in dematerialised form in CDSL*  | 613700           | 58.45                     |
| Held in dematerialised form in NSDL*  | 264600           | 25.2                      |
| Physical*   | 171700           | 16.35                     |
| Total no.of shares*   | 1050000          | 100                       |
| Reasons for difference if any, Between issued capital and listed capital*         | 0                |                           |
| Reasons for difference if any, Between issued capital and total number of shares* | 0                |                           |
| Reasons for difference if any, Between listed capital and total number of shares* | 0                |                           |

**Certifying the details of changes in share capital during the quarter under consideration as per Table below :**

|                                     |    |
|-------------------------------------|----|
| Whether changes during the quarter* | No |
|-------------------------------------|----|

|  |     |
|--|-----|
| Register of members is updated*  | Yes |
| If not, Updated upto which date  |     |
| Reference of previous quarter with regards to excess dematerialised shares,If any.                           | NIL |
| Has the company resolved the matter (excess dematerialised shares mentioned above) in the current quarter ?* | NA  |
| If not, Reason why ?   |     |

| <b>Mentioned the total no.of requests, If any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay</b> |                 |               |                   |
|---|-----------------|---------------|-------------------|
| Total no.of demat requests  | No.of requests* | No.of shares* | Reasons for delay |
| Confirmed after 21 days*  | 0               | 0             | NA                |
| Pending for more than 21 days*  | 0               | 0             | NA                |
| Remarks   |                 |               |                   |

| <b>Compliance Officer Details</b>   |  |
|---|--|
| Whether Qualified Company Secretary is Compliance Officer *               | Yes                                    |
| Whether Compliance officer appointed                                      | Yes                                    |
| Name of the compliance officer*   | SHRUTI TEBRIWAL                        |
| Date of Appointment   | 16-01-2018                             |
| Designation*  | Company Secretary & Compliance Officer |
| Membership Nos  | ACS-48632                              |
| Telephone no.*  | 33-22436242                            |
| Fax no.   | -                                      |
| E-mail id*  | shrutitebriwal052004@gmail.com         |
| Whether any change in Compliance Officer during the previous 2 quarters*  | No                                     |
| Whether the previous Compliance Officer was Qualified Company Secretary * |  |

| <b>Details of Previous Compliance Officer</b> |  |  |
|---|--|--|
| Previous Compliance Officer Name              |  |  |
| Membership Nos                                |  |  |
| Date of Appointment                           |  |  |
| Date of Cessation                             |  |  |

| <b>Certifying Auditor Details</b>   |   |
|---|---|
| CA/CS*  | Chartered accountant                                    |
| Name of certifying auditor*   | Vinay Kumra Tiwari                                      |
| Date of issue of report*  | 16-07-2019  |
| Address*  | Stephen House , R.N-57F, 4th Floor, 4 B.B.D.Bagh (East) |
| City*   | kolkata   |
| Pincode*  | 700001  |
| Contact no.*  | 033-40729015  |
| Fax no.   | -   |
| Email   | vinay_tiwari1976@yahoo.com                              |
| Membership no.*   | 063887  |
| Firms registration number of audit firm   | 326120E   |
| Name of the firm*   | V.M.D & ASSOCIATES                                      |
| COP number*   | 063887  |
| <b>Registrar and Share Transfer Agent Details</b>   |   |
| Appointment of common agency for share registry work*   | Yes   |
| Whether Registered with SEBI  |   |
| Name of RTA   | S.K.Infosolutions Pvt.Ltd.                              |
| SEBI registration no.   | INR000003886  |
| Address   | 34/1A, Sudhir Chatterjee Street                         |
| State   | West Bengal   |
| City  | Kolkata   |
| Pincode   | 700006  |
| Contact no.   | 033-22194815  |
| Fax number of RTA   | -   |
| E-mail id   | SKCDILIP@GMAIL.COM                                      |
| Website Address   | www.skcinfo.in  |
| Whether any change in Registrar and Share Transfer Agents *                                   | No  |
| Previous Registrar and Share Transfer Agents Name   |   |
| Date of Cessation   |   |
| Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE) |   |