

**SECRETARIAL AUDIT****[Separate for each ISIN]**

1. For Quarter Ended : 30th September, 2013
2. ISIN : INE834E01016
3. Face Value : Rs. 10/=
4. Name of the Company : Valley Magnesite Co. Ltd.
5. Registered Office Address : 402, Mangalam, 24/26, Hemanta Basu Sarani  
Kolkata -700 001
6. Correspondence Address : Same
7. Telephone & Fax No. : 2243-6242/6243 Fax 2231-0835
8. E-mail Address : Not available
9. Name of the Stock Exchanges where the Company's securities are listed : The Kolkata Stock Exchange Association Ltd.

		<b>No. of Shares</b>	<b>% of Total Issued Capital</b>
10.	Issued Capital	1050000	100%
11.	Listed Capital (Exchange-wise)	1050000	100%
12.	Held in dematerialized form in CDSL	Nil	Nil
13.	Held in dematerialized form in NSDL	Nil	Nil
14.	Physical	1050000	100%
15.	Total No. of Shares (12+13+14)	1050000	100%
	Reasons for difference if any, between	Nil	

17. Certifying the details of changes in share capital during the quarter under Consideration as per Table below :

Particulars ***	No. of Shares	Applied/Not Applied for Listing (Specify Names)	Listed on Stock Ex-Changes	Whether Intimated to CDSL	Whether Intimated to NSDL	In-prin-appr. Pending for SE (Specify Names)
		-----N	I L -----			

\*\*\* Rights, Bonus, Preferential Issue, ESOPs Amalgamation, Conversion, Buyback, Capital Reduction.



# A. K. MEHARIA & ASSOCIATES

Chartered Accountants

2, GARSTIN PLACE, 5<sup>TH</sup> FLOOR

KOLKATA 700 001

PHONE : - 2434659/4660

EMAIL:- [anilmeharia@vsnl.net](mailto:anilmeharia@vsnl.net)

18. Register of Members is updated (Yes/No) : Yes  
(If not, updated upto which date)
19. Reference of previous quarter with regards : Nil  
to excess Dematerialised shares if any
20. Has the Company resolved the matter : N.A.  
mentioned in point no.19 above in the  
current quarter? If not, reason why ?
21. Mentioned the total no.of requestes, in any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat request	No.of requests	No. of Shares	Reasons for delay
Confirmed after 21 days	No. requested received		
Pending for more than 21 days			

22. Name, Telephone & Fax No. of the : Mr. Arun Kumar Agarwalla  
Compliance Officer of the Co. 2243-6242
23. Name, Address, Tel & Fax No. Regn. No. : A.K. Meharia & Associates  
of the Auditor Chartered Accountants  
2, Garstin Place, 5<sup>th</sup> Floor  
Kolkata 700 001  
Ph : 2243-4659, Fax : 2243-4660  
Regn. No. 324666E
24. Appointment of common agency for share : Niche Technologies Pvt. Ltd.  
work, if yes (name & address) C-444, Bagree Market ,  
71, B.R.B. Basu Road, Kolkata 700 001
25. Any other detail that the auditor may like : Nil  
to provide, (E.G. BIFR. Company, delisting  
From SE)

Place : Kolkata  
Dated : 09.10.2013

For A.K. Meharia & Associates  
Chartered Accountants



(A.K. Meharia)  
Partner  
Membs.No.53918

